

# ***Raksti par Dabu***

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*Raksti par Dabu* is a peer-reviewed multidisciplinary scientific journal of life sciences with emphasis on biodiversity research

Journal language: English

Journal prefer for publication articles in following disciplines associated with **biodiversity** research:

**Agrobiodiversity** (including descriptions of new plant cultivars); **Anatomy and morphology; Bacteriology; Biogeography; Behavioural biology; Biodiversity** (checklists); **Botany; Cell biology; Conservation biology; Ecology; Evolutionary biology; Genetics and molecular biology** (with emphasis on biodiversity research); **Microbiology; Marine biology; Palaeontology; Parasitology; Rare and threatened organisms; Socio-biology; Systematic and taxonomy** (all organism groups); **Zoology**

Indexing: Zoological Records

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## For authors — requirements for publishing of papers in *Raksti par Dabu*

***Raksti par Dabu* is a peer-reviewed multidisciplinary scientific journal of life sciences with emphasis on biodiversity research**

### 1. Original papers of scientific nature can be submitted for publishing in the journal *Raksti par Dabu*.

The information contained in the manuscript submitted for publishing must not have been previously published or submitted for publishing in any other printed work (except as conference theses) in Latvia or abroad, including in any other language. Pursuant to the legal provisions of Latvian and international law, authors must undertake to comply with the requirements and assume responsibility for distribution of plagiarised materials or presenting somebody else's material as their own.

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The standard **languages** of publications is English. Linguistic editing of language may be a paid service (if the author has not had the text edited prior to its submission). The text of the manuscript must be well-written and unambiguous. Very poorly written manuscripts may be rejected.

**Scientific editing** — all the papers submitted (except monographs) will be subjected to anonymous peer-review prior to their publishing. The usual number of reviewers is two. In case of contradictory reviews, a third reviewer may be invited. Monographs will be subjected to an open review. The number of reviewers may vary depending on the specifics of the scientific discipline.

In order to save authors' time, prior to handing manuscripts over to reviewers, the editorial board will perform the initial verification of the manuscripts submitted and, at this stage, may completely reject the manuscript (if the manuscript does not comply with generally accepted requirements for preparation of articles) or request the author to make corrections in the manuscript.

After receiving critical remarks from the reviewers or editorial board, authors must prepare a corrected manuscript and submit it to the editorial office within two weeks after receiving these remarks. If authors fail to submit the corrected manuscript within 90 days after the date of issue of critical remarks, the manuscript will be rejected for publication, except in case if the only or corresponding author dies in the particular time period. Authors may reject the critical remarks addressed to them by submitting substantiation for rejecting the critical remarks (in a format of their choice).

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**Text.** The body text is only prepared as an electronic document in the **.DOC**, **.DOCX** or **.RTF** format.

**Tables** are inserted at the very end of the manuscript or as separate documents in the **.DOC**, **.DOCX**, **.RTF** or **.XLS** format.

For text or tables, electronic documents in other formats are not accepted.

**The text and sections of a manuscript** must be arranged according to the nature of the information to be provided.

All manuscripts have mandatory sections, which are separated with a specific title — **Abstract**, **Introduction**, **Bibliography** (*References, Sources*), **Keywords** (or accordingly in the main language used in the manuscript). The other sections and their titles are formed reflecting the specifics of the manuscript. In papers of experimental and hypothetical nature, **Methodology** (or the **Material and Methodology**), **Results**, **Discussion** (or **Results and Discussion**) are mandatory sections. All acknowledgements to people who have assisted in the writing of the manuscript, as well as to sponsors are included in the chapter **Acknowledgements** (before a reference list of bibliographic information). In the studies in which museum and archive collections have been used, the full names of these institutions, the abbreviations of the names used on the list of references, as well as the full addresses of the institutions must be indicated in the chapter the **Material and Methodology**. If possible, it is advisable to summarise the key conclusions in a separate chapter **Conclusions**.

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If submission of a manuscript or a part thereof is not possible electronically, the authors must contact the editorial office to agree on options for submitting the manuscript.

The body text of the manuscript is submitted as a single electronic document. Tables (placed at the end of the manuscript) are also included in the document, as well as numbers and captions of all images (after the tables). If there are few images or they are not large (they do not increase the size of the electronic document), images can be inserted together with their captions. All images are also sent as individual original electronic documents.

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